

## NSW EVENTING COUNCIL INC.

Minutes of the Committee Meeting held Campbelltown R.S.L.  
Tuesday 11<sup>th</sup> August 2009

### **PRESENT**

<b><u>President:</u></b>	Sharmayne Spencer
<b><u>Vice Presidents:</u></b>	Shane Rose, Bronwyn Doong
<b><u>Treasurer:</u></b>	Helen Hamilton-James
<b><u>Elected Secretary:</u></b>	
<b><u>Committee:</u></b>	Judy Fasher, Vince Roche, Alex Townsend, Carrie McInnes, Emma Darcy, Tina Stafford, Andrea Webb, Alison Duthie.
<b><u>Members:</u></b>	Vicki Burgess
<b><u>Apologies:</u></b>	Hunter Doughty, Penny Rose, Sue Cudmore, Darryl Burgess, Neil & Geordie Kennedy, Angela Shacklady, Belinda Bailey, Margot White, Bronwyn Farr, Sue Gunn, Susie Kearnes.

**Minutes moved:** *The minutes of the last meeting June 6<sup>th</sup> 2009 are accepted as a true and accurate record. (Shane Rose, Alison Duthie) Carried.*

### **PRESIDENTS REPORT. Sharmayne Spencer.**

The next meeting of Eventing NSW will be the AGM scheduled for the 13<sup>th</sup> October 2009. All Eventing NSW members are encouraged to attend and bring a friend with them.

I will be standing down as President.

Full report The Eventer.

### **TREASURERS REPORT. Helen Hamilton-James**

Full financial reports available at the meeting.

### **Results for year ended 30 June 2009**

The draft results for the year ended 30 June 2009 have been sent round to the committee. These showed a small surplus of \$1,275. Subsequent to this a few adjustments have been made to reflect a final deficit for the period of \$4,284. The 3 main late adjustments booked were:

- 2 months salary costs \$6,520 which had not been paid/accrued during the year (Sept/Oct 08)
- \$3,200 depreciation expense for the year. This is a non cash accounting entry only
- An accounting adjustment of \$4,628 (profit) which reflected the correction of historical errors on the debtors and creditors balances.

This is compared to a budgeted loss of \$13.6k so financially we have done better than budgeted for the year.

### **Results for July 2009**

We have made a surplus of \$19,178 for July 2009. This is substantially up from last year when we made a surplus of \$3,425 for July 2008. The key reasons for the improvements were:

- Horse levies totalling \$11,945 were received (July 08 \$nil). We are receiving these through nominate much sooner than previously when we would receive the levies a month or so after the event
- Membership is up as a result of the introduction of the non member levy. \$1,955 was received as income from the non member levy and membership income was up as a result of the increase in rate and the non member levy resulting in people renewing their member sooner.
- A profit of \$964 was made on the Camden winter junior school. This was budgeted to break even but we got the benefit of reduced ground fees and prizes donated by Karen Tinney.

The bank balance is currently \$77,386 so our bank balance is healthy.

### **Budget for the 2009/2010 year**

We have budgeted for a deficit in 2010 of \$10,579. Things to note in the budget include:

- Impact of non member levy seen but expected to taper off during the year as people join
- An increase in insurance costs due to an increase in expected members
- \$2,500 non recurring costs for the set up of the new website
- \$45,000 funding from EA, up \$5,000 from 2009
- \$4,000 for new radios ordered
- Net cost of \$1,000 for a TD school (assuming EA will fund 50% of the cost)

We have sufficient cash in the bank to support the budgeted position and therefore I recommend that we pass a motion to accept it.

### **Other matters**

We have received an application from Sydney International Eventing for \$7,500 sponsorship at this September's event. We have included an amount of \$5,000 in the budget for this. The sponsorship gives us various benefits, including

- Naming rights to the Asian Pacific Challenge Trophy and the Young Event Horse Competitions including on ribbons, trophies and involvement in presentation
- logo on posters (1000), brochures, advertisements, website and event program
- Signage rights to two cross country jumps and two show jumps
- Signage in main arena and spectator areas (ENSW to provide signs)
- full page colour ad in event program

We have sufficient funds available to fund this and so I propose a motion to provide SIE with the \$7,500 funding.

***Motion: Eventing NSW provide \$7,500 sponsorship to Sydney International Eventing. (Helen Hamilton-James, Vince Roche) Carried.***

***Motion: The budget for the 2009/2010 period is accepted. (Helen Hamilton- James, Alison Duthie) Carried***

### **ADMINISTRATION REPORT & CORRESPONDENCE.**

- Thank you to Peter Haynes for providing videos – ‘What is Eventing’ and ‘I am Eventing’. Please place links or embed the videos on your club website. An amazing amount of ‘hits’ have been recorded on these videos already, and it is hoped that the general public take notice and visit our events. The intention is to create public interest in Eventing to encourage spectators, volunteers and sponsors.
- Equestrian NSW has agreed to match our Cross-Country funding \$ for \$ an increase of \$5,000. Total funding for CC, July 2009 to June 2010:  
NSWIS \$15,000, Equestrian NSW \$15,000 and Eventing NSW, \$15,000 Total= \$45,000.  
Eventing NSW also funds clubs for holding an FI event, Total allocation = \$8,000.
- The junior camp at Camden was very successful. I would like to thank Norm Hindmarsh for making the ODE happen, setting the course, flagging and numbering, running the cross-country and for cooking the bar-b-que each night. The help received by parents was amazing...thank you
- Horse levies are now being paid straight to Eventing from Nominate. This has resulted in much less bookwork but Ev NSW is paying the 5.5% processing charge on levies – a bonus for clubs.
- The Non-member levy has increased income for July but I expect this to settle down a little as riders learn to ensure their membership is current. There have been lots of refunds to members who have paid at 10pm and then enter an event at 11pm and expected not to be charged. Nominate has refunded these people but hopefully competitors will keep their membership current in the future. Eventing NSW could manage their membership online at Nominate, but I think it is best for Eventing NSW to have control of our membership database. Emma Darcy updates membership most nights and Nominate update their files the following day from our data.
- Membership. I would like the Committee to consider requiring all membership to be processed through Nominate...this would make Emma job and mine considerably easier.
- Equestrian NSW Club survey: All clubs including Ev NSW have been asked to complete the survey and return ASAP. The results of the survey will assist National negotiate our upcoming club insurance package. (Due 30<sup>th</sup> September). Our membership data has never included gender; it has now been updated to include a title for each member, so that the EV survey can be completed accurately. If clubs need assistance with additional information about their own membership list Eventing NSW may be able to help.
- Insurance. Due to increased membership we will now be over the 1,000 members mark and expect an increase in our insurance costs because of this...approx \$500.

Correspondence: documents provided.

1. SIE application for APCT sponsorship
2. CIC fence funding agreement
3. Peter Haynes club promotional videos
4. Global Education Eventing programme for Officials
5. Eventing NSW CC funding agreement
6. Coffs Harbour – Nana Glen course.
7. GST and ABN's for clubs.
8. Website: Advertising, Schedules, Club details and the future direction

### **MATTERS ARISING & CORRESPONDENCE.**

***Motion: All memberships to Eventing NSW will be on-line through Nominate. (Shane Rose, Alex Townsend) Carried***

***Motion: Cross-Country funding will only be distributed to clubs that provide all required information as per the Eventing NSW funding agreement. (Shane Rose, Sharmayne Spencer) carried***

Alex Townsend, Bronwyn Doong and Alison Duthie will consult with Penny Rose and Angela Shacklady to develop a proposal for an EvNSW policy regarding website advertising.

***Motion: Event schedules may be published on the website after the relevant Eventer has been forwarded to members. Shane Rose, Bronwyn Doong) Carried***

Alex Townsend had developed a draft Business Plan for Eventing NSW. The Executive will return to the Committee with recommendations. Thank you Alex for developing The Business Plan.

Yellow Cards: Shane had discussed the statistics regarding the issuing of FEI yellow cards in Australia with Georgia Clifford. Shane suggested it be part of the Rider's forum at Adelaide. If the topic is important, riders will attend.

The administration of Camden Horse Trials was discussed and Eventing NSW will meet with the Board of Equestrian NSW for further discussion regarding administration and financial considerations.

Cross-Country applications were discussed and a draft allocation was tabled. Final Allocations will be distributed after discussions with Equestrian NSW in September. Clubs that have not provided Profit and Loss accounts for the previous event and financial year will not be eligible for funding.

A wall calendar will be available for 2010. It needs to be available Early November; all clubs are to provide details. If details are not provided Eventing NSW will not be responsible for the correctness of any inclusion.

Meeting closed 10.30 pm

Next meeting:  
Eventing NSW A.G.M. October 13<sup>th</sup> 2009. Campbelltown RSL.  
To be followed by a Committee meeting.